

City of Great Bend
December 5, 2016

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers at 7:30 p.m. Mayor Mike Allison called the meeting to order with the following present: Councilmembers Mike Zinn, Allene Owen, Vicki Berryman, Joel Jackson, Cory Zimmerman and Brock McPherson. Councilmembers Wayne Henneke and Dana Dawson were absent. Also in attendance were City Administrator Howard Partington, City Attorney Robert Suelter and City Clerk Amit Patel.

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on November 21, 2016.
- b) **Claim's Warrant Register #12-05-16:** covering 2016 bills to date in the amount of \$1,613,210.17.
- c) **Payroll Register P/R 11-25-2016** covering payroll ending October 22, 2016, in the amount of \$365,812.96.
- d) **Appointments:** Mayor Allison made no appointments.

Ms. Owen moved, seconded by Mr. Jackson, to approve the consent agenda. The motion passed with all voting in favor.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS:

D. NEW BUSINESS

1. **Councilmember Reports:** There were no councilmember reports.
2. **City Administrator's Update:** City Administrator Howard Partington reported on recent activities of the various city departments.
3. **Economic Development Report.** Jan Peters presented her monthly report.
4. **Abatement Requests.** City Sanitarian Tom Holmes presented the following abatements to the Governing Body:
 - a. 1408 11th Street. Old furniture, old mattresses, scrap metal, scrap wood, an old hot tub and other trash and refuse are all located on the real estate at 1408 11th Street constituting an unlawful accumulation. This real estate is the subject of Resolution Number 120516-A.

b. 3116 17th Street. Discarded pallets, scrap lumber, scrap metal, discarded carpet and general refuse are all located on the real estate at 3116 17th Street constituting an unlawful accumulation. This real estate is the subject of Resolution Number 120516-B.

5. **Memorandum to Understanding with State Fire Marshal.** Fired Chief Mike Napolitano requested the Governing Body grant him authority to sign the Memorandum of Understanding with the State Fire Marshal for participation in the Kansas Search and Rescue Response System. He explained that the State Fire Marshal is taking over the coordination of the group. Mr. Zinn made a motion to authorize Chief Napolitano to sign the Memorandum of Understanding with the State Fire Marshall for the participation in the Kansas Search and Rescue Response System. The motion was seconded by Mr. Zimmerman and passed with all voting in favor.
6. **Report on the 2016 Hahn Brothers Supercross Shootout.** Chelsea Mermis reported on the success of the 2016 Hahn Brothers Supercross Shootout. She introduced other organizers who were present. This was an informational item.
7. **Engineering Services Agreement for the 2017 KLINK.** Professional Engineering Consultants, P.A, the City's contract engineering firm, has submitted a proposed contract for engineering services for the 2017 KLINK project. KDOT reorganization has delayed the project and not the City has been informed that the field check for the project must be submitted not later than December 6, 2016 19,2016, or the project will not be a part of the March, 2017, bid letting. It is important to have this project bid with the March, 2017, bid letting since there may not be money for other projects available during 2017. Mr. Jackson made a motion to authorize Mayor Allison to sign the engineering services agreement with PEC for the 2017 KLINK project with a base amount of \$19,700.0 plus reimbursables up to \$4,500.00. The motion was seconded by Ms. Owen and passed with all voting in favor.
8. **2016 Arterial and Residential Streets Project.** City Administrator Howard Partington reported on the completion of the 2016 residential program. The street work completed by Venture Corporation for 2016 was completed for \$1,743,792.00 which was below the contract amount of \$1,272,703.50, for a savings of \$23,911.50. The airport work completed by Venture Corporation was originally to cost \$77,000.00 and came in at \$82,370.00 for an additional cost of \$5,370.00. No Governing Body action is necessary for savings for the street program but the increase of costs for the airport project needs approval. Mr. Zinn made a motion to authorize an additional \$5,370.00 payment to Venture Corporation for repair work at the airport. The motion was seconded by Mr. McPherson and passed with all voting in favor.
9. **Lease Agreement for Airport Land.** City Administrator Howard Partington requested the approval of a draft contract with WATCO Supply Chain LLC for two parcels of real estate at the Great Bend Municipal Airport. One of the parcels of real estate is the undeveloped land west of A Street and east of B Street between Seventh Street and Eighth Street, except for the parcel of real estate owned by Fuller Industries. The other parcel of real estate is a portion of the concrete located west of the Blizzard facility. There may be minor changes made to the draft lease. The lease has been sent the representative of WATCO Supply Chain LLC but they have not responded. Mr. Zinn made a motion to authorize Mayor Allison to sign the lease agreement with WATCO Supply Chain Services LLC, subject to minor changes being made, for leasing the two

parcels of real estate at the Great Bend Municipal Airport. The motion was seconded by Mr. Zimmerman and passed with all voting in favor.

E. ADJOURNMENT

Ms. Owen made a motion that the meeting be adjourned. The motion was seconded by Mr. McPherson and passed with all voting in favor. The meeting was adjourned at 8:12 p.m.