

**KANSAS SEARCH & RESCUE RESPONSE SYSTEM  
WATER OPERATIONS**

TASK BOOK FOR THE POSITION OF

**Water Rescue Specialist**

**May 2020**

POSITION TASK BOOK ASSIGNED TO:
INDIVIDUAL'S NAME, TASK FORCE AFFILIATION, AND PHONE NUMBER
DATE POSITION TASK BOOK INITIATED:
TRAINING MANAGERS NAME, TASK FORCE, AND PHONE NUMBER

This Position Task Book (PTB) has been developed for Water Rescue Specialist within the Kansas Search and Rescue Response System. The task book lists the performance requirements (tasks) for this specific position in a format that allows a trainee to be evaluated against written guidelines. Successful performance of all tasks, as observed and recorded by an evaluator, will result in a recommendation that the trainee be qualified in that position.

Evaluation and confirmation of the trainee's performance of all the tasks may involve more than one evaluator and can occur on incidents, training scenarios, and other work situations. It is important that performance be critically evaluated and accurately recorded. All tasks must be evaluated before recommending qualification.

All members participating in Water Rescue Specialist position evaluation process shall obtain the minimum training indicated in the Water Rescue Specialist position description. This PTB must be completed every three (3) years.

## RESPONSIBILITIES:

1. The Agency is responsible for:
  - Selecting trainees based on the needs of the task force
  - Ensuring that the trainee meets the training and experience requirements
  - Initiating Position Task Book (PTB)
  - Explaining to the trainee the purpose and processes of the PTB as well as the trainee's responsibilities
  - Providing opportunities for evaluation and/or making the trainee available for evaluation
  - Providing an evaluator for local assignments
  - Tracking progress of the trainee
  - Maintaining documentation verifying completion of the PTB
  
2. The Trainee is responsible for:
  - Reviewing and understanding instructions in the PTB
  - Identifying desired objectives / goals
  - Providing background information to an evaluator
  - Satisfactorily demonstrating completion of tasks for an assigned position annually
  - Keeping the original PTB in personal records
  
3. The Evaluator is responsible for:
  - Understanding the qualification process
  - Being qualified and proficient in the position being evaluated
  - Meeting with the trainee and determining past experience, current qualifications and desired objectives/goals
  - Reviewing tasks with the trainee
  - Explaining to the trainee, the evaluation procedures that will be utilized and which objectives may be obtained
  - Identifying tasks to be performed during the evaluation period
  - Accurately evaluating and recording demonstrated performance of tasks.
  
4. The Final Evaluator is responsible for:
  - Signing the verification statement inside the front cover of the PTB when all tasks have been initiated and if the trainee is recommended as fully qualified
  
5. The PTB will be retained with the TF member's permanent training record upon completion.

***The material contained in this book accurately defines the performance expected of the position for which it was developed. This task book is approved for use as a position qualification document in accordance with the instructions contained herein.***

# FINAL EVALUATOR

**DO NOT COMPLETE THIS UNLESS YOU ARE RECOMMENDING THE TRAINEE AS FULLY QUALIFIED**

## VERIFICATION OF COMPLETED TASK BOOK FOR THE POSITION OF Water Rescue Specialist

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### FINAL EVALUATOR'S VERIFICATION

I verify that all tasks have been performed and are documented with appropriate initials

I also verify that \_\_\_\_\_ has performed as a trainee and  
should therefore be considered as fully qualified in this position

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### FINAL EVALUATOR'S SIGNATURE AND DATE

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### EVALUATOR'S PRINTED NAME, TITLE AND PHONE NUMBER

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### TASK FORCE RECOMMENDATION FOR CERTIFICATION

I certify that \_\_\_\_\_ has met all requirements for  
qualification in this position and that such qualification has been issued.

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### AGENCY TRAINING MANAGER'S SIGNATURE AND DATE

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### TRAINING MANAGER PRINTED NAME, TITLE AND PHONE NUMBER

## WATER RESCUE SPECIALIST TASKS

	<b>Satisfactory Completion</b>	<b>NFPA 1006</b>	<b>EVALUATOR:</b> Initial & date upon completion of task
<b>SURFACE WATER RESCUE (OPERATIONS)</b>			
Develop a site survey for an existing water hazard.	<b>O</b>		
Select water rescue personal protective equipment.	<b>O</b>		
Define search parameters for a water rescue incident.	<b>O</b>		
Develop an action plan for a shore-based rescue of a single or multiple water bound victim(s).	<b>O</b>		
Conduct a witness interview.	<b>O</b>		
Deploy a water rescue reach device to a water bound victim.	<b>O</b>		
Deploy a water rescue rope to a water bound victim.	<b>O</b>		
Use boat for rescue operations (designated AHJ)	<b>O</b>		
Negotiate a designated water course in a boat	<b>O</b>		
As a member of a team, use techniques appropriate for the water environment to extricate an incapacitated water bound victim from the water.	<b>O</b>		
Demonstrate fundamental watermanship skills (As designated by the AHJ).	<b>O</b>		
Escape from a simulated life-threatening situation.	<b>O</b>		
Identify procedures for operation of rope systems particular to the water rescue needs of the AHJ.	<b>O</b>		
<b>SURFACE WATER RESCUE (TECHNICIAN)</b>			
Swim a designated water course (As designated by the AHJ).	<b>O</b>		
Perform a swimming surface water rescue.	<b>O</b>		
Demonstrate defensive tactics in the water rescue environment given a water bound victim.	<b>O</b>		
Supervise, coordinate, and lead rescue teams during operations.	<b>O</b>		

\*Code:

O = Task must be completed in a training environment and observed by an instructor

I = Task can be performed on any type of incident or field exercise. (fire, hazmat, flood, search, etc.)

U = Task must be performed on a US&R incident or planned event, not a training simulation

R = Rare event - the evaluation assignment may not provide opportunities to demonstrate performance.  
The evaluator may be able to determine skills/knowledge through interview or simulation.

<b>SWIFTWATER RESCUE (OPERATIONS)</b>			
Construct rope systems particular to the swiftwater rescue needs of the AHJ	<b>O</b>		
Assess moving water conditions, characteristics, and features in terms of hazards to the rescuer and victims	<b>O</b>		
Perform a nonentry rescue in the swiftwater/flooding environment	<b>O</b>		
<b>SWIFTWATER RESCUE (TECHNICIAN)</b>			
Perform an entry rescue in the swiftwater/flooding environment	<b>O</b>		
Negotiate a designated swiftwater course.	<b>O</b>		
Successfully perform a swim test: 300 meters within 15 minutes and 10-minute consecutive tread water at the end of swim test.	<b>O</b>		