



References (s):  
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## Facility Types: All facilities except federal healthcare

If a facility is unable to correct a deficiency within 90 days from inspection exit date, the facility may submit a waiver for an extension of time. Enforcement Officers will review and make determinations on waiver extensions of up to 6 months from inspection exit date. Any request for time that exceeds 6 months will be submitted to the Chief, Fire Prevention Division, for his/her determination.

Note: All waiver requests must be submitted along with the initial plan of correction response.

## Submitting a waiver request

The plan of correction still must address how the deficiency will be corrected, however a separate waiver request form must be submitted for each deficiency that will not be corrected within the 90 days. The following criteria must be documented on the waiver request form:

- Evidence the deficiency does not pose a hazard to the occupants
- How immediate correction would pose a hardship to the facility
- Indicate construction milestones (i.e get bid by (date), have plans submitted by (date), etc.)
- Additional safety measures that will be implemented to compensate for the delay in correction

## Additional Safety Measures

Additional safety measures must be implemented to compensate for the delay in correcting the original deficiency. Each facility must implement at least two additional safety measures for each waiver request. The following is a list of additional safety measures that have been approved. The facilities may also come up with their own additional safety measures.

- *Additional single-station smoke detection (REQUIRED FOR ALL BUILDING OCCUPANCIES)*
- Additional sprinklers/water curtain
- Additional fire extinguishers
- Safety rounds (dedicated person, all areas of the facility inspected for fire safety issues)
- Infrared inspection of motors and electrical panels
- Additional inspection rounds
- Local fire department completes monthly or quarterly inspections
- Local fire department completes a review of emergency plans
- Modified fire watch
- HVAC shut down tied to the fire alarm system
- Install complete sprinkler system
- Install a horizontal exit
- Additional staff training in emergency procedures
- Hands-on fire extinguisher training
- Practical and/or competency skills testing
- Additional fire drills for performance issues
- Request OSFM presentation during staff in-service

## Extensions

Extensions must be requested prior to the facility's timeframe for compliance. Waiver requests submitted after the initial plan of correction approval will only be approved on a limited basis and only due to extreme circumstances.

**FIRE FACT 021- GENERAL WAIVER**

