



Kansas State Fire Marshal
Boiler Safety Division
800 SW Jackson, Suite 104 Topeka,
KS 66612
(785) 296-3401 Fax: (785) 296-0151
Boiler.Inspection@ks.gov

Boiler Deficiency Notice Response

Plan of Correction Response Timeframes

- 1) Facilities must submit the Deficiency notice signed, dated with pictures and the repair invoice within 30 calendar days from the date of the deficiency notice.
- 2) An appropriate Past Due Notice will be sent to the facility if the Deficiency notice, and documentation is not received by the 31st day. The facility must respond within 5 business days.
- 3) If the Deficiency notice is not received by the "Response Due"; need to contact facility by telephone. The facility has 2 days to respond.
- 4) A Notice of Violation (Final Letter) will be sent to the facility if the Deficiency notice and documentation is not received. The facility must respond within 5 business days. This is the last written notice to the facility, and the letter is signed by the Industrial Safety Division Chief. The letter will be sent via certified mail.
- 5) A Scheduled Enforcement inspection will be scheduled when a facility fails to provide the Deficiency notice and documentation. The boiler inspector will be notified via email that the inspection will be completed within 10 business days of the schedule date. During the inspection the inspector will only look at the deficiencies that were originally cited during the initial inspection. If the deficiency has not been corrected it will be cited again and if the deficiency has been corrected, the inspector will indicate the citation has been corrected by notifying via email to boiler.inspection@ksfm.ks.gov.
- 6) If the deficiencies are not corrected, the Industrial Safety Division Chief shall be notified by email with documentation that outlines all activities with dates and inspection reports as evidence.