



## **Important Recruitment Information for this vacancy**

**Job Posting closes:** Open until filled

Agency Information:

## **Kansas State Fire Marshal**

<https://firemarshal.ks.gov/>

The Kansas State Fire Marshal (KSFM) office is dedicated to protecting the lives and property of the citizens of Kansas from the hazards of fire, explosion, and natural and man-made disasters. The KSFM is organized into five divisions:

### **Administration**

The Administration Division encompasses agency leadership, financial control, information technology and public information.

### **Emergency Response**

The Emergency Response Division focuses on the actual response to emergencies, including coordination of Hazardous Materials and Search and Rescue, by training and supporting response teams throughout the state.

### **Industrial Safety**

The Industrial Safety Division strives to reduce the potential impact of fire and explosion hazards related to the installation and operation of boilers and the impacts related to the improper installation and/or operation of elevators.

## **Investigation**

The Fire Investigation Division determines the origin and cause of fires, aiding in the prosecution of arsonists and seeking out new or unknown fire hazards.

## **Prevention**

The Prevention Division works to reduce accidental fires from the beginning and enforce the Life Safety Code.

**About the Position: Deputy Boiler Inspector 218725**

**Who can apply: Anyone**

**Classified/Unclassified Service: Unclassified**

**Full-Time/Part-Time: Full-Time**

**Regular/Temporary: Regular**

**Work Schedule: Days with flexibility as required**

**Eligible to Receive Benefits: Yes**

**Veterans' Preference Eligible: Yes**

**Search Keywords:** Cheyenne, Rawlins, Decatur, Norton, Phillips, Smith, Jewell, Republic, Washington, Sherman, Thomas, Sheridan, Graham, Rooks, Osborne, Mitchell, Cloud, Clay, Wallace, Logan, Grove, Trego, Ellis, Russell, Lincoln, Ottawa, Dickinson, Ellsworth, Saline, McPherson, and Marion

## **Compensation**

**Hourly Pay Rate: \$25.09**

**Annual Pay Rate: \$52,187.20**

*\* Salary can vary depending upon education, experience, or qualifications.*

## **Employment Benefits**

**Comprehensive medical, mental, dental, vision, and additional coverage**

## Sick & Vacation leave

Work-Life Balance programs: parental leave, military leave, jury leave, funeral leave

Paid State Holidays (designated by the Governor annually)

Fitness Centers in select locations

Employee discounts with the [STAR Program](#)

Retirement and deferred compensation programs

[Visit the Employee Benefits page for more information...](#)

## Position Summary & Responsibilities

### Position Summary

Within an assigned area of Kansas, the Deputy Boiler Inspector conducts internal and external inspections of high- and low-pressure boilers and pressure vessels according to the codes established by the National Board of Boiler and Pressure Vessel Inspectors and the Kansas Boiler Safety Act for the Kansas State Fire Marshal's office.

- Issue jurisdictional numbers to new installations.
- Evaluate existing boiler systems for possible suspension or condemnation.
- Provide information on the requirements of the Kansas Boiler Safety Act to installers, contractors, operators, etc. during regular inspection visits.
- Make daily decisions in the field on a case-by-case basis using independent judgement. Communicate with the Boiler Inspector Supervisor or Industrial Safety Division Chief on compliance and code requirement clarifications.
- The Inspector completes documentation substantiating inspection findings. Compiling a field data file and submitting the original inspection reports electronically into the database system daily/weekly for review and processing.
- Inspectors independently plan and schedule travel itineraries to utilize time and mileage in the most efficient manner following policies established by the agency. Extensive travel, including some overnights, is required of this position on occasion and some work assignments will come from the Topeka office.

The territory that this position covers will include the following counties: Cheyenne, Rawlins, Decatur, Norton, Phillips, Smith, Jewell, Republic, Washington, Sherman, Thomas, Sheridan, Graham, Rooks, Osborne, Mitchell, Cloud, Clay, Wallace, Logan, Grove, Trego, Ellis, Russell, Lincoln, Ottawa, Dickinson, Ellsworth, Saline, McPherson, and Marion. **Residency within the territory is preferred; however, this will be reviewed on a case-by-case basis.**

### Qualifications

#### Education

- High school diploma or GED

#### Licensing & Certification

- Valid Kansas Driver's License

### **Minimum Qualifications:**

- Have completed courses and training, and have experience in the construction, installation, repair, operation, or inspection of boilers, steam generators, super-heaters, or pressure vessels, which in the aggregate amounts to not less than two years of education, training, and work experience; or have not less than five years' experience in the heating, ventilation, air conditioning, or plumbing fields related to the installation or repair of boilers or pressure vessels.

### **Performance Standards:**

- To be successful, the expectation is that a candidate will be able to competently perform the routine tasks of the position with limited supervision within six (6) months of hire date.
- Hold an in-service commission issued by the National Board of Boiler and Pressure Vessel Inspectors or obtain such commission within 12 months after appointment.

### **Pre-employment Requirements:**

- Pre-employment Driver's License check.

## **Recruiter Contact Information**

**Name:** Stacie Creech

**Email:** [Stacie.Creech@ks.gov](mailto:Stacie.Creech@ks.gov)

**Phone:** 785-296-0654

## **Job Application Process**

First **Sign in** or register as a **New User**.

**Complete or update your contact information** on the Careers> My Contact Information page. \*This information is included on all your job applications.

**Upload required documents** listed below for the Careers> My Job Applications page. \*This information is included on all your job applications.

Start your **draft job application**, upload other required documents, and **Submit** when it is complete.

Manage your draft and submitted applications on the Careers> My Job Applications page.

**Check your email** and **My Job Notifications** for written communications from the Recruiter.

Email – sent to the Preferred email on the My Contact Information page

**Notifications – view the Careers> My Job Notifications page**

*Helpful Resources at [jobs.ks.gov](http://jobs.ks.gov): “How to Apply for a Job – Instructions” and “How to Search for a Job – Instructions”*

## **Required Documents for this Application to be Complete**

**Upload these on the Careers - My Job Applications page**

- Transcripts
- DD214 (if you are claiming Veteran’s Preference)

**Upload these on the Attachments step in your Job Application**

- Resume
- Cover Letter
- Relevant Certificates

*Helpful Resources at [jobs.ks.gov](http://jobs.ks.gov): “How, What, & Where do I Upload Documents”*

## **How to Claim Veterans Preference**

**Veterans' Preference Eligible (VPE):** Former military personnel or their spouse that have been verified as a "veteran"; under K.S.A. 73-201 will receive an interview if they meet the minimum competency factors of the position. The veterans' preference laws do not guarantee the veteran a job. Positions are filled with the best qualified candidate as determine by the hiring manager.

[Learn more about claiming Veteran’s Preference](#)

## **How to Claim Disability Hiring Preference**

Applicants that have physical, cognitive and/or mental disabilities may claim an employment preference when applying for positions. If they are qualified to meet the performance standards of the position, with or without a reasonable accommodation, they will receive an interview for the position. The preference does not guarantee an applicant the job, as positions are filled with the best qualified candidate as determined by the hiring manager.

[Learn more about claiming Disability Hiring Preference](#)

**PLEASE NOTE:** The documentation verifying a person's eligibility for use of this preference should *not* be sent along with other application materials to the hiring agency but should be sent directly to OPS. These documents should be sent either by fax to (785)296-7712, scanned and emailed to [Gustavo.Victoriano@ks.gov](mailto:Gustavo.Victoriano@ks.gov), or can be mailed/delivered in person to:

ATTN: Disability Hiring Preference Coordinator  
Office of Personnel Services  
Landon State Office Building

900 SW Jackson, Rm 401  
Topeka, KS 66612

## **Equal Employment Opportunity**

The State of Kansas is an Equal Opportunity Employer. We value diversity, equity, and inclusion as essential elements that create and foster a welcoming workplace. All qualified persons will be considered for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, political affiliation, disability or any other factor unrelated to the essential functions of the job.

If you wish to identify yourself as a qualified person with a disability under the Americans with Disabilities Act and would like to request an accommodation, please address the request to the agency recruiter.