



Kansas State Fire Marshal
Elevator Safety Division
800 SW Jackson, Suite 104
Topeka, KS 66612
(785) 296-3401 Fax: (785) 296-0151
KSFM_Elevators@ks.gov

Elevator Variance Procedure

Documents required for a Variance Request.

1. The Petition for Waiver / Variance form.

- This form must be filled out completely.
- Include Code references in your document response.
- Attach supporting documents or photos if warranted.
- A signature is required

2. Contract between the building owner and elevator contractor dated and signed by both parties.

3. Variance request letter with a signature on company letterhead detailing why a variance is necessary.

All prepared documents outlined above are to be emailed to KSFM_elevators@ks.gov

The Kansas State Fire Marshal will then review and process the requests. No mailed copies will be accepted.

The Elevator code in the State of Kansas is ASME A17.1-2022.