

Kansas Elevator Safety Advisory Board

Meeting minutes
July 15, 2024

Call to order:

Mark Engholm called meeting to order at 10:07 am

Present:

In person: Cole Haston, Senator Mike Petersen, Jarrod Mann-online, Julie Garcia-online, Mark Wendland, Brent Snyder, Spencer Duncan, Mark Engholm, Jacob Poteete, Todd Stanton-online

Absent: Representative Sean Tarwater

Guests:

Brenda McNorton, Bill VanAusdall, Jared Smith, Jessica Dunderdale, Christina Lambotte, Michele Wertzberger

Old business

1. Approval of the 6th meeting minutes- noted to update Senator Petersen's last name

Agenda items discussed by Mark Engholm and staff.

1. Mark Engholm presented KS Elevator Advisory Board Handbook proposed DRAFT; Jarrod Mann stated on page 8 that the board is to have the agenda materials a few days ahead of meeting, not just the agenda. Mark Engholm stated he thought all materials had been received. Going forward all materials will be sent out ahead of time. It was stated on page 4; in the definitions of elevators that wheelchair lifts were exempt under the new statute. Also, OSFM does not enforce single dwellings of any kind. Senator Mike Petersen stated legislators do not receive payment or subsistence mileage. Mark Engholm motioned for the handbook to be pushed back to the next meeting; seconded by Jarrod Mann
2. Jessica Dunderdale presented elevator numbers; 32 contractors, 23 inspectors, 273 mechanics; issued 401 permits; from last meeting the contractors and inspectors have increased by 1, but the mechanics increased by 11; the permits increased by 58. The elevator units that have been entered in the state database is 5,408; previous number was 5,121, Mark Engholm stated he will ask the staff to show the last 6 months for next meeting.
3. Brenda McNorton presented the future board meeting dates; the board was asked to make sure to put them on their calendars. The location and the time are the same; the location being the Eisenhower building and the time being 10:00 am. Mark Engholm asked the board to double check dates and let him know if they have a conflict.
4. Bill VanAusdall presented the 49% Determination form that he created. Bill VanAusdall explained the form in detail. Mark Wendland asked if the 49% is considered against replacing the entire elevator. Bill stated that is the most logical, but it is not spelled out in bill. Brenda McNorton stated our office will consider what they are replacing. It was stated that the material alteration is not the total cost of the total project. It was requested that the word "replacement" on the list be changed to another word to avoid confusion.
5. Brenda McNorton presented the escalator/elevator safety flyer/posters. It was stated that the flyers will be available for printing out to be given to the public and will also be posted on our website. There are also posters that will be put on elevators when our office issues any cease-and-desist orders. The OSFM is the only entity allowed to remove the posters/stickers.
6. Mark Engholm went outside the agenda and spoke about a location in Emporia, that had an incident where 8 individuals were hurt last year in the elevator after hours. Our office found out the facility was using the

elevator again after it was shut down. Last week the facility was issued a cease-and-desist order for that elevator. It was stated our office has the ability to issue a fine of \$1,000 per day, per violation.

7. Bill VanAusdall presented new elevator registration/applications forms; it was noted that the forms needed to be updated to reflect the new elevator form and will be brought back to the next meeting.
8. Brenda McNorton presented the elevator units new SB Bill Handbook/Process; she stated this will be the process that KSFMO will use when processing documents for the elevator safety unit.
9. Bill VanAusdall presented a draft elevator Inspectors License Test and possible answer choices, but it was noted that a variety of versions of the test will be given so others would not have access to the answers.
10. Jared Smith, online, spoke about jurisdiction of Federal buildings elevator units and anything adjacent to military installations. Board supported KSFMO decision to include elevator in USD owned schools on federal reservations.
11. Mark Engholm presented the three variances that were submitted to OSFM and the Advisory Elevator board. The board voted on the first two variances and determined that they would not be granted because they not in the 10% of the established code length for traction elevator platform guard; code length is 48 inches, and the company was requesting 36-inch platform guard for each of the two projects. The third variance requested was discussed with a representative from the entity requesting the variance, in the meeting via zoom. The company requested to have a variance for the installation of text/video equipment- KSFMO has a blanket variance already in place. The company also requested a variance for installation of a machine room and climate controls and request a variance for installation of a sprinkler system. The only variance that was granted was for the environmental controls located in the basement machine room, contingency, the facility was told to provide KSFMO a report from an HVAC engineer stating that the temperature and humidity ranges within the basement machine room do not exceed those recommended by the manufacturer of the elevator parts to be installed.

1. Public comments-no comments

New business

Next meeting: September 16, 2024, 10am, the same location

Adjournment called by Mark Engholm at 11:45 am

Minutes submitted by Jessica Dunderdale

Minutes approved by