

Kansas Elevator Safety Advisory Board

Meeting minutes
September 16, 2004

Call to order:

Mark Engholm called meeting to order at 10:00am

Present:

In person: Cole Haston, Senator Mike Petersen, Jarrod Mann, Julie Garcia, Mark Wendland, Brent Snyder, Spencer Duncan, Mark Engholm, Jacob Poteete, Todd Stanton-online, Representative Sean Tarwater

Absent: None

Guests:

Brenda McNorton, Bill VanAusdall, Jared Smith, Jessica Dunderdale, Christina Lambotte, Michele Wertzberger, Rich Watson

Old business

1. Approval of the 7th meeting minutes-motion by Senator Petersen, seconded by Cole Haston

Agenda items discussed by Mark Engholm and staff.

1. Mark presented KS Elevator Advisory Board Handbook proposed DRAFT. It was discussed that the handbook is the guideline for how KSFM operates and reimburses. It was noted that "device" was spelled incorrectly and needed to be corrected. Mark Wendland asked for clarification if stair lifts, and platform lifts are in the statute because they were listed on page 3. It was corrected that platform lifts are not elevators from page 4, by Jarrod Mann. Mark stated the listed information in the handbook was from the statute itself. It was stated that the purpose of this handbook was to provide a document showing how the board runs in general. The changes that are put in place will be voted on during the next meeting.
2. Mark Engholm stated to make sure Spencer Duncan is listed as present for the meeting.
3. Jessica Dunderdale presented a chart containing the elevator numbers. It was requested at the last meeting that the numbers be broken out to cover the last six months. It was noted that the numbers contained in the chart will be cumulative. Mark Engholm stated that units are being under-reported, and our office will need to determine other ways to get the units into our system. Spencer Duncan asked if these numbers were close to reflecting the actual number of units throughout the state and it was stated that there is no way to tell. Cole Haston suggested putting a sticker on the units that are registered with our office. Brent Snyder asked if our office was going to assign each elevator a number. Bill VanAusdall stated we are using the serial number on the controller.
4. Mark Engholm stated future board meeting dates is just for information only and it was stated there are no issues with the dates for the board members.
5. Bill VanAusdall and Brenda McNorton presented the 49% Determination form. It was stated that the form is an application that facilities would fill it out if they feel they need to upgrade their elevator. Brenda explained the process on how the form will be reviewed by our office. Jarrod Mann noted the form states the "current code" and asked for the form be updated to the code that OSFM will be enforcing. Spencer Duncan asked when the packet

would be presented to the board. It was stated that the packet would be presented to the board before the Fire Marshal signed off on it.

It was asked if applications would have to wait to be presented at the next board meeting. It was stated by several board members that they should be part of the discussion, but it is not the intention of the board to hold up any projects. It was stated by Cole Haston that when facilities modernize an elevator, they do not need to bring the elevator up to the current code. Only the specific parts need to be brought up to code. Brent Snyder stated, if you replace the controller, you need to meet the alteration codes. Representative Tarwater asked how the list of components on the 49% form was developed and how would swapping out parts be considered a modernization. Bill VanAusdall stated if parts are being swapped out and they are doing maintenance that would not be considered a modernization.

6. Mark Engholm presented the Elevator Service Maintenance Agreement Exemption Procedure. Mark stated with the new legislation, if the facility has an existing contract of maintenance, they are not subject to some of the requirements for inspections. Todd Stanton, who was online, asked if older elevator installations, where there is no actual copy of the agreement, is written verification from the maintenance company sufficient. Mark Engholm asked they initiate a new agreement.

Mark Engholm asked Bill VanAusdall how many agreements we have received, Bill stated around twenty but was not sure. Cole Haston asked how KSFM supported elevator companies if they recommend a service. Bill VanAusdall explained we do not enforce the portion of recommendations, and we follow the statute.

7. Bill VanAusdall presented Memorandum of understanding to Omit Sprinklers in Elevator Pits and Hoist ways in Existing Non-Sprinkled Buildings. He stated it was modeled after the state of Wisconsin's process. Bill stated there are several buildings in the state of Kansas without sprinkler systems in the hoist ways and he highly recommends this process because he has seen fires in the pit.

Jarrold Mann explained the fire code and building code tell us when we need sprinklers and if the building does not require sprinklers, then we do not need them in the hoist ways. Jarrold Mann asked if we are putting out this document and Mark Engholm stated we are not putting out this document, and it was just a draft and for internal discussion and not a blanket statement for variances.

8. Mark Engholm presented the new elevator registration/applications forms. Mark stated last time there was issues with documents and they were corrected. The documents were amended to reflect the new bill. It was noted the check boxes on the elevator registration form needed to be corrected because the second sentence needs to be tabbed over to next line. Cole Haston asked about verbiage in the right corner of alter form about the 49% form. It was explained that is the form we spoke about earlier from #4 on the agenda.
9. Mark Engholm asked if there was any feedback about usability with our office, positive or negative. Brent Snyder reflected since July, his company has done a few inspections without a 3rd party, and it has been seamless.
10. Mark Engholm presented the Emporia C & D documents, that we discussed at the last meeting. Bill VanAusdall gave the latest update; the location is currently locked. Bill stated since the accident the building has changed hands. Photos were provided from the inspection.

11. Brenda McNorton presented the OSFM Elevator Process handbook. She stated this handbook gives step by step information, if you are owner/operator of an elevator. It also shows what you need to be licensed in the state of Kansas, if you are a contractor, inspector or mechanic. Brenda stated this could be something we could post to our website or handout to owner or operators, so they could better understand our elevator program. Mark Engholm stated on page 2 needed to be corrected at the 50,000 or more to less than 50,000 but up to 99,999. Mark asked the board to review this handbook and to let us know if they see any more corrections.
12. Cole Haston stated he had questions about the mechanic being an inspector and the language of the statute did not spell out how that was going to take place since they cannot inspect their own work. Representative Tarwater stated the statute was specific to the individual doing the work, and it does not need to be a third party, it does just need to be another individual. It does not need to be a team but individual. It was stated if a mechanic is acting as an inspector, another mechanic can just perform the test.
13. Mark Engholm introduced Rich Watson, as KSFM's new Deputy Fire Marshal. Rich is responsible for the day-to-day operations of the office. Rich is also the acting chief of the elevators and boilers.
14. Public comments- Kevin Sullivan from the Elevator Industry Work Preservation Fund; asked if any hospital or school could opt out of an inspection. Mark Engholm stated per the Kansas code they could opt out, but some occupancies that may have issues that impact them based on the specializations and regulations for that occupancy.
15. Mark Engholm asked if there were any other comments or questions from the board, Jacob Poteete asked if a building has a sprinkler system, and a modernization on an elevator is completed, are you required to put sprinklers in the hoist way. Bill VanAusdall asked if the elevator is hydraulic and if so, they do. Jacob asked if the elevator if there is a difference between metal CAD or steel, with that question. Bill VanAusdall stated not per code.

Next meeting: October 21, 2024, same place, Eisenhower building, 10:00am

Adjournment called by Mark Engholm at 10:58 am, motioned by Jarrod Mann, Seconded by Senator Petersen

Minutes submitted by Jessica Dunderdale

Minutes approved by