

### **REQUIREMENTS FOR FINAL INSPECTIONS**

Final Inspections are completed when the building or project is ready to be occupied immediately following Final Approval. Do not schedule your Final Inspection if you will not be completed to this extent. Failure to schedule an appropriate date will result in rescheduling and a delay in Final Approval.

If you plan on the OSFM Fire Protection Specialist witnessing the final testing of any Fire Protection systems; Fire Alarm, Fire Sprinkler, Hood, ect., please notify us well in advance, as this adds a significant amount of time to the inspection process. If OSFM is to witness the testing, a representative from each protection system company will need to be on-site to operate the systems and conduct the tests.

### **DOCUMENTATION FOR FINAL INSPECTIONS**

All documentation shall be presented in a 3-ring binder and must be maintained and updated as required and must remain available for review **at the facility**, at all times. Please be advised that not all items listed below may be applicable to every project/facility.

1. Code Footprint- OSFM approved Code Footprint (signed & sealed)
  - a. Approval letters issued from OSFM
  - b. "As Built" drawings
2. RFIs and/or Change Orders (if applicable)
3. Fire Damper locations marked on Code Footprint with fusible links.
4. Certificate stating Fire Alarm System is installed in accordance with NFPA 72, and signed by the installer attached to a complete inspection of the Fire Alarm System in accordance with NFPA 72. a. Fire Alarm Record of Completion
5. Certificate stating Fire Sprinkler System is installed in accordance with NFPA 13, 13R, or 13D and signed by the installer attached to a complete inspection of the sprinkler system in accordance with NFPA 25.
6. Above ground pipe inspection
7. Below ground pipe inspection
8. PIV – Tamper control device
9. Certificate stating the kitchen hood suppression system is installed in accordance with all applicable standards and signed by the installer attached to a complete inspection of the suppression system.
10. Boiler Certificate(s)
11. Generator acceptance testing and documentation
12. Medical Gas System certification and documentation
13. Elevator acceptance testing and documentation
14. Electrician documentation of initial 90-minute testing of all battery-powered Emergency Lights and Exit Signs.
15. Data spec sheets for all caulking, spray-applied fire resistive materials, fire blocking, etc. used in rated assemblies.
16. All testing documentation for all interior wall and ceiling finishes, interior floor finishes, and doors.
  - a. Coverings & Finishing, Carpets, Flooring, Ceiling Tiles, Cubical Curtains, Curtains & Blinds Draperies, Windows, Doors, Door Gaskets, ect.
17. Stenciling of all smoke, fire, fire/smoke barriers & of all fire walls (field observed).
18. A complete copy of facility fire safety and evacuation policies
19. Risk Analysis Assessment (Healthcare Only)