

## **PROJECT PHASING PLAN CHECKLIST**

The following is (but not limited to) what will be expected on project phasing plans:

1. Each phase must be clearly identified by whole numbers and marked out on a floor plan.
2. Provide a detailed explanation of the scope of work within each phase.
3. Show the location of temporary separation walls.
  - a. State how separation will be achieved.
  - b. State the rating this separation will provide.
4. Provide the expected status of the Fire Alarm and Fire Sprinkler systems during each phase.
5. Note if a Fire Watch will be required/provided at any time.
6. Provide a projected timeline of 50% completion and Final completion of each phase.

Please Note:

1. If your project is to be done in phases, then a phasing plan is required to be submitted with your Code Footprint, reviewed, and approved by OSFM prior to beginning construction.
2. Each phase is required to receive an onsite 50% Inspection and an onsite Final Inspection by OSFM.