

## State Fire Marshal

### Permanent Administrative Regulations

#### Article 18.—EDUCATIONAL OCCUPANCIES

**22-18-2. Fire and tornado drills in schools.** (a) The administrators of all schools, both public and private in the state of Kansas except community junior colleges, colleges and universities shall conduct at least one (1) fire drill each month. Fire drills shall be conducted during school hours aside from regular dismissal time at noon or at close of days session. Fire drills shall be unannounced and shall be conducted by the use of the regular fire alarm system. Fire drills shall include all floors, wings and sections of the building. Every person shall vacate the building during the fire drill and teachers and administrators shall accompany their pupils from the building and account for each pupil within their authority. All doors and exits shall be kept unlocked and unobstructed when building is occupied. It shall be the duty of the school board or board of trustees of all schools both public and private to assure that such fire drills are conducted and true and accurate records of such drills are kept on forms provided by the state fire marshal and posted in a conspicuous location and filed with the state fire marshal at the end of each school year. It shall also be the responsibility of said school boards that the fire alarm system in each school within their district is maintained in working order and shall be activated at all times during occupancy.

(b) The administrators of all schools both public and private except community junior colleges, colleges and universities shall conduct at least three (3) tornado drills during each school year. Tornado drills shall be conducted during school hours aside from regular dismissal time at noon or at close of the day's session. Tornado drills shall be conducted by using a method of alerting distinctly different from the fire alarm, this may be by using public address system, or by method recommended by local civil defense director. Tornado drills shall include all floors, wings and sections of the building and every person in the building shall take refuge in designated tornado safety area. The school administrator shall determine area to be used for tornado refuge and shall work with local civil defense director, in areas where one is available, to establish tornado safety procedure. It shall be the duty of the school board or board of trustees of all schools, both public and private, to assure that such tornado drills are conducted and a true and accurate record of such drills are kept on forms provided by the state fire marshal and posted in a conspicuous location and filed with the state fire marshal at the end of each school year.

(c) The administrator of each community junior college, college and university within the state shall establish tornado procedures for each facility within their institution designating tornado safety refuge areas and posting them as such, and posting within each building in a conspicuous location, a notice of location of tornado safety refuge area. Administrators shall provide copies of tornado plan to local civil defense director for approval or in areas where there is no local civil defense director, plan shall be furnished to state civil defense council for approval. (Authorized by K.S.A. 1978 Supp. 31-133; effective May 1, 1979.)

**22-18-3. Construction requirements for school buildings.** (a) The construction of school buildings shall meet the requirements of the international building code, 2006 edition, as specified in K.S.A. 31-134a and amendments thereto. All electric wiring shall conform to the requirements of the national electric code of the national fire protection association adopted by K.A.R. 22-1-3.

(b) The construction of mobile, modular, portable, or relocatable school buildings shall meet the requirements of the life safety code adopted by K.A.R. 22-1-3. (Authorized by and implementing K.S.A. 2008 Supp. 31-133, 31- 150; effective Sept. 17, 1990; amended May 10, 1993; amended Feb. 4, 2011.)