

Office of the State Fire Marshal

2018 Poster Contest Guidelines

1. The poster contest is open to all Kansas students in K-5th grades. We request the local fire department (or school, if the department is unable to) choose a local finalist per grade to submit to the OSFM (Office of the State Fire Marshal). Local fire departments may choose to recognize the local finalists. OSFM will select a winner and an honorable mention from each grade.
2. Statewide winners (only) will be invited to the State Capitol to meet the Governor and/or their district's state representatives (depending on their schedules and availability), as well as the State Fire Marshal for pictures. ***New this year: winners (only) will also win a \$50 gift card.*** All winners and honorable mentions will be displayed in the State Capitol for a week in January as well as featured in the 2019 Fire Safety Calendar.
3. Posters must be original work of the students and must visually display any of the three components to this year's fire safety theme. ***(Look. Listen. Learn.)*** Computer-aided drawings will not be accepted. All words should be spelled correctly and readable at a distance. Joint work is not allowed, all posters must be done by an individual.
4. Poster must be 11" WIDE by 8½" TALL (standard copy paper size), landscape orientation.
5. All entries MUST have the following information completed on enclosed form attached to the back of the poster:
 - Student's name
 - Grade
 - School name
 - School address
 - Teacher name & email
 - Parent/Guardian name
 - Parent/Guardian email
 - Fire department
 - F.D. contact name & email

To avoid disqualification for missing information, please feel free to copy, cut, and use the enclosed application form for the back of the poster entries.

6. Fire departments (or schools) must have the finalists' posters submitted to the State Fire Marshal's Office no later than December 3, 2018, to be considered for statewide judging. If a fire department has entries from multiple schools, the fire department will need to judge the posters locally to determine finalists to advance to the state contest. The maximum number of posters a fire department can submit to the State Fire Marshal's Office is six (one for each grade from K-5th). Fire departments are welcome to use any timeline they choose, as long as finalists are submitted to the State Fire Marshal's Office by the December 3rd deadline.

You may submit finalists in an electronic format (.jpg or .pdf) to the email address below or mail to our office. Faxed poster entries will not be accepted.

Office of the State Fire Marshal
Re: Fire Safety Poster Contest
800 SW Jackson St., Suite 104
Topeka, KS 66612

7. State winners and honorable mentions per grade will be announced by January 4, 2019.
8. If you have any questions, please visit our website at <http://firemarshal.ks.gov>, email kelly.ingold@ks.gov or contact her at **785-291-3586**.